



Animal Services Advisory Commission

Purpose

The Animal Services Advisory Commission serves in an advisory capacity to the City Animal Services Division of the Health Department ensuring that requirements established by the Texas Department of State Health Services are met. The Commission also advises staff on matters relating to animal health and welfare, Animal Shelter improvements, public education and outreach opportunities, and the encouragement of responsible pet ownership by the public.

Members

The Animal Services Commission consists of seven members who are appointed to two-year terms and must consist of one licensed veterinarian; one municipal official; one person whose duties include the daily operation of an animal shelter and serves as the City of Richardson Animal Services Manager; one representative from an animal welfare organization; and three residents of the City of Richardson.

The City Council shall appoint a Chairperson for a one (1) year term. The Commission shall have a Vice Chairperson who is elected by its members for a one (1) year term. The members of the Animal Shelter Advisory Commission may be removed at any time by the City Council with or without cause.

Members must be qualified voters in the City of Richardson, residents of Texas for at least one year, and residents of the City of Richardson for at least six months. Members may not hold any elected office and must not be in arrears in taxes or any other liability due the City.

Meetings

The Animal Services Advisory Commission usually meets bi-monthly the third week of the month. Special meetings, however, may be called. Agendas for all meetings will be posted and all members notified at least three days in advance.

All meetings are subject to the general laws of the State, the City Charter, and shall comply with the Texas Open Meetings Act. All members shall adhere to the City of Richardson Code of Ethics.

Applications are available online and from the Office of the City Secretary, City Hall, 411 W. Arapaho Rd., Suite 202, or by contacting 972-744-4292. Applications are kept on file for two years and positions are filled as vacancies occur.

Staff Contact:

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