



RIGHT-OF-WAY CONSTRUCTION PERMIT



FRANCHISED OR LICENSED UTILITY COMPANY: _____

Contact Person _____ Phone # _____ Email Address _____

APPLICANT:

Company Name _____ Applicant Name _____

Address _____ City _____ State _____ Zip _____

(Area Code) Telephone # _____ 24-Hour Emergency Phone # _____ Email Address _____

SUBCONTRACTOR PERFORMING THE WORK:

Company Name _____ Contact Person _____

(Area Code) Telephone # _____ 24-Hour Emergency Phone # _____ Email Address _____

Location & Description of Work: (include street names, termination points and linear feet of cable work) (REQUIRED)

WILL ANY PAVEMENT BE REMOVED (THIS INCLUDES UTILITY LOCATES)? ____ YES ____ NO (REQUIRED)

WILL TRAFFIC LANE OR SIDEWALK CLOSURE BE REQUIRED? ____ YES ____ NO (REQUIRED)

(IF TRAFFIC LANE OR SIDEWALK CLOSURE IS REQUIRED, A DETAILED LINED TRAFFIC CONTROL PLAN WITH PERMIT APPLICATION MUST BE SUBMITTED AND COMPLY WITH TEXAS MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES KNOWN AS THE TMUTCD. TRAFFIC LANE CLOSURE IS LIMITED TO THE TIMES OF 9:00 A.M. TO 3:30 P.M.)

CALL 24 HRS BEFORE REPLACEMENT OF CONCRETE AT CONSTRUCTION INSPECTION OFFICE 972-744-4452.

ANTICIPATED START DATE: _____ **ANTICIPATED COMPLETION DATE:** _____ (REQUIRED)

(PLEASE CALL DIG-TESS AT 1-800-344-8377) DIG-TESS CONFIRMATION NUMBER _____ (REQUIRED)

EMERGENCY NUMBERS

- For all incidents involving damage the City of Richardson's Response Center must be called at 972-744-4111
- For accidents involving injuries or affecting Public Safety call 911
- For incidents/accidents affecting Atmos Gas call 1-800-460-3030
- For incidents/accidents affecting Oncor Electric Delivery call 1-888-313-4747
- AT&T/SBC Customer Service Bureau Manager on Duty 1-800-286-8313
- Time Warner Cable 1-877-833-6350

Contractor Must:

- SUBMIT APPLICATION (EITHER IN PERSON AT CITY HALL, SUITE 204 OR VIA EMAIL TO TIMOTHY.SIEGEL@COR.GOV), INCLUDE THE FOLLOWING:
 - (1) COPY OF PLANS
 - (1) COPY OF A LEGIBLE SITE SPECIFIC TRAFFIC CONTROL PLAN “LINE DRAWING OR AERIAL PHOTO”. PLAN MUST INCLUDE NORTH ARROW, STREET NAME, AND AREA OF CONSTRUCTION
 - (1) COPY OF ALL MAPS (**MAPS NO LARGER THAN 11 X 17**)

ALL THREE PAGES MUST BE COMPLETED WITH APPLICANT’S SIGNATURE AND DATE BEFORE PERMIT WILL BE APPROVED.
QUESTIONS REGARDING PERMITS PLEASE CALL 972-744-4280.

- ALL PERMITS WILL BE EMAILED TO FRANCHISED OR LICENSED UTILITY COMPANY, APPLICANT, AND SUB CONTRACTOR FOLLOWING APPROVAL.
- 48 HOURS PRIOR TO COMMENCING WORK THE CONTRACTOR SHALL CONTACT:
 - THE ENGINEERING INSPECTION OFFICE AT 972-744-4452
 - THE TRAFFIC DEPARTMENT AT 972-744-4460 FOR LINE LOCATES
 - THE WATER DEPARTMENT AT 972-744-4111 FOR LINE LOCATES

NOTE: TRAFFIC AND WATER LOCATES ARE DONE ON AN INCREMENTAL BASIS AND NO WORK WILL BE PERMITTED UNTIL ALL LOCATES ARE MARKED IN THE FIELD.

- CONTACT THE TRAFFIC DEPARTMENT AT 972-744-4330 (**48 HOURS**) PRIOR TO WORKING WITHIN 500’ OF A SIGNALIZED INTERSECTION.
- THIS PERMIT WILL BECOME NULL AND VOID IF CONSTRUCTION HAS NOT BEGUN WITHIN 30-DAYS.
- ABOVE GROUND ROUTE/LOCATION MARKERS ARE NOT PERMITTED.
- ALL UTILITY LOCATE MARKINGS SHALL BE REMOVED BEFORE COMPLETION OF THE PROJECT.
- THIS CONSTRUCTION PERMIT MUST REMAIN ON PROJECT SITE WHEN WORK IS BEING PERFORMED.
- I HAVE READ AND UNDERSTAND THE CITY OF RICHARDSON STANDARDS FOR RIGHT-OF-WAY EASEMENT CONSTRUCTION.

Applicant

Date

City Approval

Date

CITY COMMENTS:

EMERGENCY WORK: Permit to be taken out the next day.
ROWpermit.doc Revised 03/07/16

**ADDENDUM TO CITY OF RICHARDSON
RIGHT-OF-WAY CONSTRUCTION PERMIT**

Liability and Responsibility as to Damage to Public Rights-of-Way

The facility owner, contractor and sub-contractor acknowledge by their signatures below that they have read and understood Article V–Construction in Public Rights-of-Way of the Municipal Code of Ordinances and particularly Sections 20-99 through 20-101 which concern construction in the rights-of-way and agree to be bound by those provisions, including the indemnity provision, Section 20-102, or if they are a Public Utility Commission Certificated Telecommunications Provider, they acknowledge and agree to be bound by the indemnity provision of the Local Government Code, 283.057. The facility owner acknowledges that it is responsible and liable for its agents, contractors and sub-contractors.

Such liability generally includes, but is not limited to, reimbursement for all damage to City property, repair and replacement of City property to the same condition it was prior to the construction in the right-of-way work being performed. Such reimbursement may also include, if applicable, additional cost to the City for City personnel responding to emergency situations where roadbeds, water lines, telecommunication lines, electric lines or other utilities have been damaged as a result of the construction work by the facility owner, contractor, or sub-contractor. Such additional cost may include any additional staff cost incurred by the City other than for routine staff duties.

ALL INFORMATION BELOW MUST BE COMPLETED BEFORE SUBMITTING PERMIT:

**FACILITY OWNER:
(COMPANY NAME)**

By: _____
(Authorized Representative)
(Title) _____
(Date) _____
(Telephone) _____

**CONTRACTOR:
(COMPANY NAME)**

By: _____
(Authorized Representative)
(Title) _____
(Date) _____
(Telephone) _____

**SUB-CONTRACTOR:
(COMPANY NAME)**

By: _____
(Authorized Representative)
(Title) _____
(Date) _____
(Telephone) _____